

Tender for the Procurement of Microsoft License in Meghna Bank Ltd.

The Meghna Bank Ltd is one of the leading fourth generation commercial bank in Bangladesh committed to provide best customer services to our valuable customers. To ensure better customer services 24/7 in more convenient way, the Bank is planning to procure some Microsoft License.

The Bank invites proposals from qualified bidders to participate in the bidding process who must be partner of Microsoft and should have multiple years of experience in supply, install, test and maintain below-mentioned software and have at least five implementation experience in any bank to participate in the bidding process.

Offer Submission:

purchase@meghnabank.com.bd

RFP Submission Dead Line:

by 4:00 PM October 06, 2021.

If you would like to participate in the bidding, you are required to prepare your bid strictly in accordance with the terms contained in the RFP documents.

Terms & Condition

- 1. Bidder's Qualification:** The bidder must be partner of Microsoft and should have multiple years of experience in supply, install, test and maintain below-mentioned software and have at least five implementation experience in any bank to participate in the bidding process.
- 2. Validity of offered price:** Offered price should be valid for 6 (six) Month.
- 3. Supply & installation:** Successful bidder. Vendor should supply the products within 10 (Ten) days' time after receiving of confirm work-order from Meghna Bank Limited, ICT Division, Head office, Dhaka.
- 4. Mode of Payment:** Payment will be made within 30 (thirty) days on delivery and successful installation/implementation of all the License wherever applicable.
- 5. Opening of tender:** After Technical evolution notified the bidder.
- 6. Local office address and detail of personnel for instant support and services:** Bidders / vendors should submit their local office address and service oriented personnel, **who will provide instant local support and services.**
- 7. Company profile:** Photocopy of following documents should be submitted with the offer.

- a. Valid Trade License, TIN & VAT Certificate.
- b. List of Bank clients
- c. Certificate of Microsoft Partner.

8. Bidders shall quote in Bangladesh taka (BDT) for the quoted software in including all kinds of VAT & Tax and any other hidden cost. The price will include supply, installation, and maintenance of the items.

9. Specifications for the software:

- a) Software must have genuine product key supplied by the manufacturer.
- b) Software should be supplied in original package containing the all the brochures and catalogues.

10. Product description and format of the financial offer:

S.N.	Product Description	Qty.	Price in BDT	
			Unit Price Incl. VAT & AIT	Total Price
1	WinSvrSTDCore 2019 SNGL OLP 16Lic NL CoreLic	20		
2	WinSvrCAL 2019 SNGL OLP NL DvcCAL	5		
3	Exchange Server – Standard 2019 with Implementation (Migration from Exchange Server 2013 to 2019)	4		
4	Exchange Server Standard CAL 2019- User CAL	5		
5	SQLSvrStd 2017 SNGL OLP NL	2		
6	SQLCAL 2017 SNGL OLP NL DvcCAL	5		
7	OfficeProPlus 2021/2019 SNGL OLP NL	10		
8	WinPro 11/10 SNGL OLP NL	50		