

MEGHNA BANK

together we sail

Head Office, Suvastu Imam Square (L-6)
65 Gulshan Avenue (Gulshan-1), Dhaka

Ref : MGBL/HO/BO/INSURANCE/2024
Date : April 24, 2024

Tender Notice for Insurance of Cash in Safe, Cash in Counter, ATM & Locker Of Meghna Bank PLC.

Sealed quotations are hereby invited from the bona fide Insurance Companies for Meghna Bank PLC. as detailed below:

- 1) Tender Notice Ref. No. and Date : MGBL/HO/BO/Insurance/2024; 24/04/2024
- 2) Purpose of tender : Insurance of Cash in safe, Cash in Counter, ATM & Locker
- 3) Eligibility for the tender : At least 5 years work experience in Insurance Company at different Banks.
- 4) Address of the office submission of the tender bid : General Services Department, Head Office, Dhaka (in the designated tender box placed in the reception)
- 5) Last date of submission of the tender bid : Date: 02/05/2023 ; Time : 12:00 Hours
- 6) Opening date and time of tender bids : Date: 05/05/2023 ; Time : 12:30 Hours
- 7) Details of works & specifications : **As attached [Annexure A]**
- 8) Name of Division/Department inviting tender : Business Operations Department, Head Office, Dhaka
- 9) Papers/certificates to be enclosed with proposal :
 - a. Photocopy of Trade License
 - b. Attested photocopy of proof of ownership of the tender.
 - c. Attested photocopy of TIN certificate
 - d. Attested photocopy of VAT certificate.
 - f. Performance certificate.
 - g. Six months' Bank statement
- 10) Special instructions :
 - a) Tender bids shall remain valid till 45 (forty five) days from the date of opening.
 - b) If any holiday falls on the date of opening tender bids, then all bids shall be opened on the following working day.
 - c) Tender bids shall be declared ineligible if all papers/documents called for in serial No. 9 are not enclosed.
 - d) Besides all above noted conditions all other terms and conditions Mentioned in the tender schedule shall also apply.

- 11) The Bank reserves the right to accept or reject any or all the tender or any part thereof without assigning any reason whatsoever and reserves the right to further negotiate with any of the bidders. The Bank Authority also reserves the right to modify the design, increase or decrease quantity or works, change color, quality, brand etc.

Head of Operations

Annexure-A

ATM INSURANCE POLICY

Sl. No.	Type of Insurance	Cash in Safe of ATM
1	Principal Branch ATM	3,000,000.00
2	Motijheel Branch ATM	2,000,000.00
3	Chawkbazar Branch ATM	1,500,000.00
4	Uttara Branch NCR ATM	1,000,000.00
5	Zirabo Branch ATM	1,000,000.00
6	Hatikumrul Branch ATM	2,000,000.00
7	Shathibari Branch ATM	3,000,000.00
8	Khulna ATM	1,000,000.00
9	Rangpur ATM	1,000,000.00
10	Barisal Sub Branch ATM	1,000,000.00
11	Chehelgazi ATM	1,000,000.00
12	Mirpur ATM	1,500,000.00
Total		19,000,000.00

Insurance of Cash in Vault and Cash in Counter

SL in File	Name of the Branch	Branch Address	Total Insurance Coverage of Vault	Cash in Counter
1	Agrabad	Aziz Court (Ground & 1st floor), Plot no: 88, 89 & 90, Commerce College Road, Ward no: 28, Chattogram City Corporation, Thana: Double Mooring, Chattogram	2.00	0.50
2	Aganagar	Aganagar Tower (1st Floor), Holding No: 953, Lobasador Road, Mouja: Zinzira, Ward no: 01, Union: Aganagar, Thana: South Keraniganj, Dhaka	1.50	0.30
3	Aman Bazar	Sanowara Convention Hall, Daag no: 19012, 19013, Khatian no: 4103, Mouza & Union: Chickondondi, Thana: Hathazari, Chattogram	1.00	0.20
4	Ananda Bazar	Daag no: SABEK-896 & Hal-684, Khatian no: 291, Mouza: Ramdaspur, Union: 12 no Farajikandi, Thana: Matlab Uttar, Chandpur	0.85	0.20
5	Anowara	Anu Miya Market, Daag no: BS 1528, Khatian no: BS 924, Mouza: Bondor, Union- Boirag, Upazilla- Anowara, Chattogram	0.85	0.20
6	Banani	Autograph (2nd Floor), Holding no: 67 & 68, Kamal Ataturk Avenue, Ward no: 19, Dhaka North City Corporation, Thana: Banani, Dhaka-1213	5.00	0.50
7	Bandura	SD Shopping Complex, Daag no: R.S-933, Khatian: R.S-425, Mouza: Puraton Bandura, Union: Bandura, Thana: Nawabgonj, Dhaka	0.50	0.20
8	Bangshal Sub Branch	Holding no: 90 (Old 17), Malitola Lane, 1st Floor, Shaheed Syed Nazrul Islam Sarani (North South Road), Ward no: 35, Dhaka South City Corporation, Thana: Bangshal, District: Dhaka	1.00	0.20
9	Barisal	Holding no: 116 (Old) & 559 (New), Road: Sadar Road (Old), Bir Shrestha Captain Mohiuddin Jahangir Sarak (New), Ward no: 17, Thana: Barishal Sadar, Barishal City Corporation, Barishal	1.20	0.30
10	Bogra	Jamil Building, Holding no: 51 & 52 (Old), 67 & 68 (New), Ward no: 5, Pourashava: Bogura, Thana: Bogura Sadar, Bogra	1.50	0.50
11	Bormi	Pal Market, Daag no: 246, Khatian no: C.S-81, Mouza: Pathantek, Union: Bormi, Thana: Sreepur, Gazipur	1.00	0.20
12	Barishal Sher-E-Bangla Medical College Hospital Sub Branch	Holding no: 114 & 774, Band Road, Ward no: 11, Barishal City Corporations, Thana: Barishal Sodor, District: Barishal	1.00	0.20

13	Chawkbazar	Hazi Matiur Rahman Bhaban, Holding no: 189, Water Works Road, Ward no: 19, Dhaka South City Corporation, Thana: Chawkbazar, Dhaka	2.50	0.30
14	Chehelgazi	Hajee Mohammad Danesh Science and Technology University, Academy Building-2, Mouza: Subra & Cornai, Union: Chehelgazi, Thana: Dinajpur Sadar, Dinajpur	0.70	0.20
15	Choyani Bazar	Abul Kashem Plaza, Daag no: 387, Khatian no: 511, Mouza: Lakshmipur, Union: Choyani, Thana: Begumgonj, Noakhali	0.75	0.20
16	Comilla	Razzak Mansion Complex, Holding no: 63, Nazrul Avenue, Ward no: 10, Thana: Cumilla Sadar, Cumilla City Corporation, Cumilla	1.50	0.50
17	DEPZ	A R Tower, 1st Floor, Holding no: 186/52, Baipail, Daag no: 4506, Khatian no: 10306, Mouza: Baipail, Union: Dhamsana, Thana: Ashulia, Dhaka	1.00	0.20
18	Dhanmondi	Holding no: 48/8, Road: 9/A, Vasha Shainik Towaha Sarak, Ward No: 15, Dhaka South City Corporation, Thana: Dhanmodi, Dhaka	3.00	0.50
19	Dinajpur Sub Branch	Green Super Market, 1st Floor, 1119/1079, Goneshtola Road, Ward no: 03, Dinajpur Pourashava, Thana: Kotwali, District: Dinajpur	1.00	0.20
20	Feni	Kamal & Rafiq Plaza, Holding no: 327, S S K Road, Ward no: 10, Pourashava: Feni, Thana: Sadar, Feni	1.50	0.30
21	Gazipur Chowrasta	Chandona Plaza, Holding no: 48, Dhaka Road, Ward: 17, Gazipur City Corporation, Thana: Joydebpur, Gazipur	2.00	0.30
22	Hatikumurul	Janata Complex (1st Floor), Daag no: R.S-1948, 1953, Khatian no: R.S-197, 548, Mouza: Coriya, Union: Hatikumrul, Thana: Salanga, Sirajgonj	1.00	0.20
23	Jessore	Holding no: 20, R.N. Road, Ward no: 08, Pourashava: Jessore, Thana: Kotwali, Jessore	1.20	0.30
24	Joypurhat	Tazim Plaza, Holding no: 72 (New), 84(Old), Block: A, Sadar Road, Ward no: 08, Pourashava: Joypurhat, Upazila: Joypurhat Sadar, Joypurhat	1.50	0.30
25	Jubilee Road	Haque Tower, Holding no: 923/A/1103 (New), Jubilee Road, Ward no: 22, Chattogram City Corporation, Thana: Kotwali, Chattogram	1.50	0.50
26	Kalampur	Jahanara Super Market, Daag no: 2041 & 2042, Khatian no: SA- 239, Mouza: Valum, Union: Sanora, Thana: Dhamrai, Dhaka	1.00	0.20
27	Khulna	Holding no: 19, KDA Avenue, Ward no: 20, Thana: Sonadanga, Khulna City Corporation, Khulna	1.20	0.30

28	Kishoreganj	Amzad Bhuiyan Plaza, Holding no: 370, Ward no: 06, Pourashava: Kishoregonj, Thana: Kishoregonj, Kishoregonj	2.00	0.30
29	Kulshi	Triangle Tower (1st floor), Holding no: 10, Zakir Hossen Road, Ward no: 13, Chittagong City Corporation, Thana: Khulshi, Chattogram	1.50	0.30
30	Kushtia	Holding no: 72, N.S. Road, Ward no: 03, Pourashava: Kushtia, Thana: Kushtia Sadar, Kushtia	1.50	0.30
31	Laldighir Par	Bakht Center, Holding no: 2837-00, Ward no: 14, Thana: Kotwali, Sylhet City Corporation, Sylhet	2.00	0.50
32	Madambibir Hat	M.A. Trade center, Daag no: B.S-886, Khatian no: B.S-64, Mouza: Khadim Para, Union: Vhatiary, Thana: Sitakunda, Chattogram	2.00	0.20
33	Madhabdi	Haji Siraj Tower, Holding no: 193, College Road, Ward no: 2, Pourashava: Madhabdi, Thana: Narsingdi Sadar, Narsingdi	1.25	0.20
34	Maijdee Sub Branch	Ahsan Bhaban (1st Floor), Holding no: 0648-1, Abdul Malek Ukil Road, Ward no: 05, Noakhali Pourashava, Maijdee Court, Thana: Sadar, District: Noakhali	0.50	0.20
35	Mirpur	Islam Plaza, Holding no: 07, Road: 3, Harun Mollah Road, Ward no: 06, Thana: Pallabi, Dhaka North City Corporation, Dhaka	2.00	0.30
36	Motijheel	Jibon Bima Bhaban, Holding no: 10, Dilkusha, Ward no: 09, Dhaka South City Coporation, Thana: Motijheel, Dhaka	5.00	0.50
37	Munshirhat	Amir Hossain Dealer Market, Vill/Area: Munshirhat Bazar, Daag & Khatian no: Bangladesh Jarip-382, Mouza: Meshtoli, Union: 8 no Munshirhat, Thana: Chauddagram, Comilla	1.00	0.20
38	Nalchity	J.R. Complex, Holding no: 11, Station Road, Ward no: 05, Pourashava & Upozila: Nalchity, Jhalakathi	0.75	0.20
39	Narayanganj	Hazi Hashem Trade Center, Holding no: 55/A, S.M. Maleh Road, Ward: 15, Narayanganj City Corporation, Thana: Narayanganj, Narayanganj	2.50	0.50
40	Pagla	Zakir Super Market (1st Floor), Daag no-R.S. No- 91, Khatian no: R.S.-43, Delpara Road, Mouza: Dhopatita, Union: Kutubpur, Thana: Fatullah, Narayanganj	0.70	0.20
41	Pangsha	Maya Super Market, Daag no: 311/407, Khatian no: 143, Mouza: Narayanpur, Ward no: 04, Pourashava: Pangsha, Upazila: Pangsha, Rajbari	0.75	0.20

42	Patherhat	Noapara School Market, Daag no: R.S-4753, B.S-7609, Khatian no: R.S-6420, B.S-3284, Mouza: Noapara, Union: 13 no Noapara, Thana: Raozan, Chattogram	0.80	0.20
43	Pirganj Sub Branch	Hazi Boyen Uddin Market, 1st Floor, Holding no: 102, Dr. M A Wazed Miah Road, Ward no: 02, Pirganj Pourashava, Thana: Pirganj, District: Rangpur	0.50	0.20
44	Principal	Suvastu Imam Square, Holding no: 65, Gulshan Avenue, Ward: 19, Thana: Gulshan, Dhaka North City Corporation, Dhaka	25.00	0.50
45	Rajshahi	Prince Tower, Holding no: 25, Ward no: 12, Thana: Boalia, Rajshahi City Corporation, Rajshahi	1.20	0.30
46	Rampal	Sufia plaza, Daag no: 265,267, 268, 269, 270, 271, Khatian no: 515 & 592, Mouza: 30 no Khanka, Union: Rampal, Thana: Munshigonj Sadar, Munshigonj	0.85	0.20
47	Rampur Bazar	Gawsia Tower, Daag no: 408/425, Khatian no: 680, Mouza: Rampur, Union: Kalcho South, Upazila: Hajigonj, Chandpur	0.50	0.20
48	Rangpur	Khan Bahadur Abdur Rouf Plaza, Holding no: 01, Road: 01, Station Road, Ward no: 24, Thana: Rangpur Sadar, Rangpur City Corporation, Rangpur	1.20	0.50
49	Senbagh	Amir Ali Market, Holding no: 242 & 243, Mouza: Arjuntola, Ward: 03, Pourashava: Senbagh, Upazila: Senbagh, Noakhali	1.00	0.20
50	Shah Bondegi Sub Branch	Hamchayapur, 1st Floor, Daag no: 2496, 2470, Khatian no: 6279, Mouza: Sherpur, Union: Shah Bondegi, Thana: Sherpur, Bogura	1.00	0.20
51	Shathibari	Suvash Palace (1st Floor), Holding no: 495, Shathibari Bazar, Union: 14 no Durgapur, Thana: Mithapukur, Rangpur	1.20	0.20
52	Sonargaon Road	Anchor Tower (Ground Floor & Mezzanine Floor), Holding no: 108, Sonargaon Road (Old), Bir Uttam C. R. Dutta Sarak (New), Ward no: 16, Dhaka South City Corporation, Thana: Kalabagan, Dhaka	3.00	0.50
53	South Surma	Niamah tower, Chondipul Point, Daag no: 2287, Khatian no: 1708, Mouza: Boldi, Union: 3 no Tetli, Thana: Dakhin Surma, Sylhet	0.50	0.20
54	Takerhat	Shahabuddin Molla Complex, Daag no: 277, 278, 279, 280, 407 & 437, Khatian no: 132 & 829, Mouza: 51 no Shormongol, Union: Rajoir pourashava (Sreeni-GA), Thana: Rajoir, Madaripur	2.00	0.20

55	Uttara	Hira Bhaban (Ground & 1st floor), Holding no: 61/A, Road: 07, Ward no: 01, Dhaka North City Corporation, Thana: Uttara, Dhaka	3.00	0.50
56	Zamindarhat	Oman Market, Daag no: Sabek-483, Hal-590, Khatian no: 918, Mouza: Sabek-327 no & Hal-314 no Latifpur, Union: 13 no Rasulpur, PO: Zaminderhat, Thana: Begumgonj, Noakhali	0.85	0.20
57	Zirabo	Jalil Complex, Daag no: 119, Khatian no: 57, Mouza: Zirabo, Union: Yearpur, Thana: Ashulia, Dhaka	0.85	0.20
58	Noajishpur Sub Branch	S F Tower (1st floor), Daag no: BS-5091, 5249, Khatian no: BS-1847, 1679, 1458, 1847, 1794, 1772, Mouza: Fatenagar, Union: 15 no Noajishpur, Ward no: 4, Natunhat, Thana: Raozan, District: Chattogram	0.50	0.20
59	Lalbagh Sub Branch	Affan Plaza (1st floor), Holding no:70, Haranath Ghosh Road, Ward no: 28, Dhaka South City Corporation, Thana: Lalbagh, District: Dhaka	0.50	0.20
60	Shah Makdum Sub Branch	Shonim Tower (1st floor), Holding no: 55, Shah Makdum Avenue, Ward no: 51, Thana: Uttara, District: Dhaka	0.50	0.20
61	Nawhata Bazar Sub Branch	Mondal market (1st floor), Village: Nawhata, Daag no: RS-192, 194, Khatian no: RS-363, 741, Mouza: Nawhata, Union: Nawhata, Thana: Paba, District: Rajshahi	0.50	0.20
Total			107.65	17.40

Insurance for Locker

SL	Branch	No of Locker	Value of Each Locker	Value of Insurance
1	Principal Branch	51	300,000.00	15,300,000.00
2	Uttara Branch	22	300,000.00	6,600,000.00
3	Dhanmondi Branch	17	300,000.00	5,100,000.00
4	Banani	09	300,000.00	2,700,000.00
5	Khulshi	06	300,000.00	1,800,000.00
	Total	105		31,500,000.00