

Head Office, Suvastu Imam Square (Level 03, 06)
65 Gulshan Avenue (Gulshan-1), Dhaka-1212

Ref : MGBL/HO/Signboard/2023

Date: December 12, 2023

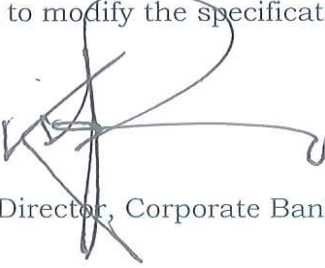
Tender Notice for Signboard.

Sealed tenders are hereby invited for procuring of Signboard for Meghna Bank PLC.

- 1) Tender Notice Ref. No. and Date : MGBL/HO/Signboard/2023, Dt.: 12/12/2023
- 2) Purpose of tender : Procuring of Signboard.
- 3) Eligibility for the tender : Any reputed company worked with minimum 3 banks and has 5 years of experience in operation.
- 4) Name of the sales office of Tender Schedule : Meghna Bank PLC Head Office Dhaka
- 5) Address of the office to submit the Tender Bid : Suvastu Imam Square (L-06), 65 Gulshan Avenue, Gulshan-1, Dhaka, Head Office, (in the designated Tender Box placed in the reception.
- 6) Name of Division/ Department inviting Tender : Brand & Marketing, Head Office, Dhaka
- 7) Last date of submission of Tender Bid : Date: 19/12/2023 Time: 3:00 PM.
- 8) Opening date and time of Tender Bid : Date: 20/12/2023 Time: 12:00 PM.
- 9) Details of Work : As detailed in the Tender Schedule (Enclosed)
- 10) Papers/certificates to be enclosed with the Tender Bid :
 - a) Copy of Trade License
 - b) Attested copy of full income tax paid certificate including TIN
 - c) Attested photocopy of VAT certificate
- 11) Special instructions :
 - a) If any holiday falls on the date of opening of Tender bids, then it will open on next/following working day.
 - b) Tender Bids shall be declared ineligible if all papers/documents called for in serial no.: 11 are not enclosed.
 - c) Beside all above noted conditions all other terms and conditions mentioned in the Tender Schedule shall also apply.
 - d) Financial offer must be as per enclosed **"Annexure-A"**




The Bank reserves the right to accept or reject any or all the tender or any part thereof without assigning any reason whatsoever and reserves the right to further negotiate with any of the bidders. The Bank Authority also reserves the right to modify the specification etc.



Deputy Managing Director, Corporate Banking Division

“Annexure-A”

Signboard				
Sl No.	Item Name	Material Specification	Price	Sample
1	Signboard (Light Box)	Aluminum Hinge Box with Reverse Print on Penaflex, LED Tube Light (Transtech/Superstar or equivalent company including one year warranty), Electric Cables (BRB/BBS or equivalent company) and necessary accessories. such as angle, clump, hinge, paint etc.	Per square feet	
2	Vertical Signboard (Light Box)	Aluminum Hinge Box with Reverse Print on Penaflex, LED Tube Light (Transtech/Superstar or equivalent company including one year warranty), Electric Cables (BRB/BBS or equivalent company) and necessary accessories. such as angle, clump, hinge, paint etc.	Per square feet	

3	Signboard - Acrylic Letter	Acrylic cover letter making (as per design & color), LED light with power supply, 8 mm PVC wood letter cutting for base. 1"x1" MS Box frame making for letter support	Per square feet	
4	Signboard Print Change	Panaflex Reverse Print	Per square feet	
5	Light	LED Tube Light	Per Piece	
6	Cable	Cable for LED Tube Light	Per Meter	

- This rate chart template must to be followed.
- No partial quotation will be accepted.
- Valid up to December 31, 2024.
- Price must be inclusive of VAT & TAX.
- For damage or malfunctioning and for necessary service works, replacement/service of the above items will be done by selected vendor free for the period of 1 (one) year.

