



Head Office, Suvastu Imam Square [Level- 6]  
65 Gulshan Avenue, Gulshan-1, Dhaka-1212

Ref: MGBL/PROC/RFQ/Y23/3912

Date: January 25, 2022

### Tender Notice of Board Meeting Automation Solutions for Meghna Bank Limited

MEGHNA BANK LIMITED, one of the fourth-generation commercial bank in Bangladesh, provides services in the field of Retail Banking, SME Banking and Corporate Banking. The Bank invites proposals from qualified bidders to participate in the bidding process for selecting a partner for implementing a robust and integrated **Board Meeting Automation Solutions** for the Bank.

The intending tenderer shall have to apply in written along with documentary evidence to meet the following criteria, who fulfill the following eligible criteria, are eligible to get the tender document:

1. The vendor should have complete Board Meeting Automation Solutions, must be able to demonstrate the solution within the next few days after submission of the proposal.
2. The bidder must have a legal entity registered in Bangladesh.
3. The bidder must submit the original equipment manufacturer's authorization letter (if applicable).
4. Must be submitted as evidence of one successful implementation of Board Meeting Automation Solutions in Financial Industry at Bangladesh.
5. Please send an EOI through an email with the subject "**EOI for Board Meeting Automation Solutions**" to [akm.arifuzzaman@meghnabank.com.bd](mailto:akm.arifuzzaman@meghnabank.com.bd), along with evidence of the above-mentioned points 2, 3, & 4.
6. For any clarification regarding the collection of tender documents, the bidder may contact A K M Arifuzzaman (Razib), email: [akm.arifuzzaman@meghnabank.com.bd](mailto:akm.arifuzzaman@meghnabank.com.bd), contact number: +8801306653808
7. The deadline for tender document collection is January 31, 2023.
8. The deadline for responding to tender documents is February 5, 2023.

Meghna Bank Limited reserves the right to accept any bidder, reject any or all bidders without assigning any reason whatsoever, or cancel this tender notice without prior notification.

Chairman, Procurement Committee  
Meghna Bank Limited  
Address: Subastu Imam Square (Level-06)  
65 Gulshan Avenue, Gulshan-1, Dhaka 1212  
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