

## **Tender Notice for the Procurement of Server Systems in Meghna Bank Ltd.**

The Meghna Bank Ltd is one of the leading fourth generation commercial bank in Bangladesh committed to provide best customer services to our valuable customers. To ensure better customer services 24/7 in more convenient way, the Bank is planning to upgrade some Server Systems.

The Bank invites proposals from qualified bidders to participate in the bidding process who has multiple years of experience in supporting Enterprise Level Server Systems, and have at least five implementation experience in any bank to participate in the bidding process.

*Please note, Tenders must be submitted both Technical & Financial in [purchase@meghnabank.com.bd](mailto:purchase@meghnabank.com.bd) mentioning Technical/Financial Proposal on the top of each Email. These two proposals will be submitted together in [purchase@meghnabank.com.bd](mailto:purchase@meghnabank.com.bd). All the proposal should be digitally sealed & signed.*

### **Offer Addressed to:**

***The Chairman, Procurement Committee, Meghan Bank Ltd,***

Address: Subastu Imam Square, 65 Gulshan Avenue, Gulshan-1, Dhaka 1212.

### **RFP Submission Dead Line:**

by 5:00 PM July 29, 2021.

If you would like to participate in the bidding, you are required to prepare your bid strictly in accordance with the terms contained in the following RFP documents.



**MEGHNA BANK LIMITED**  
**IT DIVISION**



**June 28, 2021**

**TENDER SCHEDULE:**  
**SUPPLY, INSTALLATION, TESTING and COMMISSIONING of 07 UNITS SERVERS for**  
**DIFFERENT SERVICES of MEGHNA BANK LIMITED.**

## **01. TERMS AND CONDITIONS**

### **1.1 Tender Preparation:**

1)Tenders must be submitted in [purchase@meghnabank.com.bd](mailto:purchase@meghnabank.com.bd) email address i.e. one Technical Proposal & one Financial Proposal mentioning Technical/Financial Proposal on the top of each email. These two proposals will be submitted together in a third envelope. All the envelopes should be sealed & signed.

2) The Offer shall be marked as “Supply, Installation, Testing and Commissioning of 07 (Seven) units server for different services of Meghna Bank Ltd.”

(3) Offers in the bid should be free from any condition and any conditional offer will disqualify the bidder. Unless otherwise provided herein bids shall be submitted on a firm and final price basis including all charges. Each page of the offer must be signed and sealed properly by the authorized representative of the bidder and filled in where applicable.

**1.2. Award Finalization and subsequent actions:** The Bank will award the Contract to the Bidder whose offer is found to be substantially responsive and who has offered technically suitable proposal & whose quoted price is within the acceptable limit of the Bank. After selection of the contractor, the contractor will maintain close contact with the client to sort out details of works to be undertaken.

1.3. Meghna Bank reserves the right to accept or reject any or all the tenders without assigning any reason whatsoever.

1.4. In case of any error detected in the Bill of Quantities or in other documents at any time, Meghna Bank reserves the right to rectify such error.

1.5. The detailed specifications, terms and conditions are incorporated in this tender schedule.

1.6. Meghna Bank is not bound to accept the lowest price.

1.7. For the purpose of warranty period, work completion time will be counted from the date of installation, testing, commissioning.

1.8. After commencement, work may be delayed due to unforeseen reasons; in such cases, no compensation will be entertained.

1.9. Import documents should be issued in favour of bidder itself.

1.10. Tender offer may be rejected for any one of the reasons listed herein under. Decision of the Bank will be final in this regard:

- a) Failure to submit Tender before the specified closing time.
- b) All or any pages of the Tender document are not signed and sealed by the Tenderer.
- c) Failure to comply with Specifications annexed herewith.

- d) Any false statement or evidence of fraud.
- e) Failure to comply with all the instructions of the Tender.
- f) Any alteration in the tender schedule.
- g) Failure to submit any document as specified in paragraph 3 of this schedule.
- h) Any discrepancy, ambiguity or omission in quoting rate and in furnishing the tender document.

1.11. No price escalation will be entertained.

1.12. Other Terms & Conditions:

- (i) Bank has the right to execute full or part of the work.
- (ii) The Contractor should consider that the firm can be requested to do some extra work those are not specifically mentioned in the schedule but might be necessary for the completion of the work.
- (iii) No tender will be accepted for partial quantity.

1.13. Delivery:

- (i) Delivery period: To be mentioned by the bidder.
- (ii) Delivery of the items to be made at IT Division/Head Office or designated place as desired by the Bank.

## 02 TENDER SUBMISSION

2.1. The Tender shall be submitted to the following Email address:

[purchase@meghnabank.com.bd](mailto:purchase@meghnabank.com.bd)

**The Chairman, Procurement Committee, Meghan Bank Ltd**, Address: Subastu Imam Square, 65 Gulshan Avenue, Gulshan-1, Dhaka 1212.

2.2. The Tender documents shall be submitted to [purchase@meghnabank.com.bd](mailto:purchase@meghnabank.com.bd) on Date: July 29, 2021 5:00 PM. No tender shall be entertained after the specified time and date. Tender papers must be properly filled in, sealed and signed by authorized official with bidder's name, address, etc.

2.3. Technical Clarification:

For any technical Clarification, please contact with the following Bank's Official:

Name: Mr. Md. Mamunor Rashid

Cell: +880 1730700992

Email: [mamun.rashid@meghnabank.com.bd](mailto:mamun.rashid@meghnabank.com.bd)

## 03. PAPERS & DOCUMENTS TO BE SUBMITTED

3.1 Valid Registration/ownership document, VAT & TIN certificate, up-to-date Trade License

3.2 Manufacture Authorization Letter.

3.3 Copies of work-order(s) and performance certificate(s) of execution of Server & Storage with at least five Banks of Tk. 50 lacs or above in a Single Tender/work order from the clients mentioned in INFORMATION DATA SHEET.

#### **04. SCOPE OF WORK**

**4.1** Meghna Bank Limited intends to purchase 07(Seven) units Server for different services.

#### **4.2 WORK COMPLETION TIME:**

4.2.1 The client will issue a work-order to the successful bidder upon acceptance of the offer.

4.2.2 Work must be completed within the time specified in the work order/Notification of Award.

#### **4.3 QUALITY ASSURANCE:**

The Contractor shall comply with the technical specification as mentioned in the Tender Schedule.

#### **4.4 TRAINING FOR OPERATION & TROUBLESHOOTING:**

The selected contractor may be required to provide a short training to the client's personnel in each location on the operation & primary troubleshooting of the items.

#### **05. WARRANTY & AFTER SALES SERVICE**

- (i) The client requires 5 (Five) years full warranty from the date of installation. During this period, the selected contractor must repair any defect/replace any parts of the equipment and render services in connection thereto at its own cost.
- (ii) The contractor shall also provide after sales service of the supplied equipment at free of cost as and when asked by the client for 05 (Five) years including periodic service & maintenance/quarter if required.
- (iii) The response time shall be 01 (One) hour and trouble must be resolved/rectified within 4-5 hours.

#### **06. PRICE**

6.1. Prices must be quoted both in figures & in words. If there is any discrepancy between the price in figure & the price in words, the later one will prevail.

6.2. The client reserves the authority to rectify any computation error in the price quotation of the bidders.

6.3. The quoted price may be including VAT. The client shall deduct VAT & income Tax as per Govt. rule while making payment.

#### **07. PAYMENT & SECURITY**

7.1. The client may issue single work order or in phases. The contractor may submit separate bill/invoice for every unit and client will make payment accordingly.

7.2. While making payment, VAT & income TAX will be deducted at source as per Govt. rule.

7.3. Successful bidder(s) to be agreed for submission of a Performance security amounting 5% of the total price in the form of Bank Guarantee at the time of receiving Work Order.

Or 5% security deposit of gross invoice will be deducted & retained for 3 (Three) months. This amount will be refunded after 3 (Three) months from the date of successful delivery, handover and satisfactory performance of the item

**08. TECHNICAL COMPLIANCE SHEET**

**Specification of Type-A Server (Qty.: 07)**

S/N	Item Features	Detailed Technical Specification and Standards required
1	Brand	Internationally reputed brand
2	Model	To be mention by the bidder
3	Country of Origin	To be mention by the bidder
4	Processor	2 x Intel Xeon Silver 4214 2.2G, 12C/24T, 9.6GT/s, 16.5M Cache, Turbo, HT (85W) DDR4-2400
5	No. of Processor	Two (2)
6	Chipset	Intel chipset
7	Memory	Install Min. 128GB (4x32GB) Memory DDR4, RDIMM, 2933MT/s, Dual Rank, 24 DIMM Slots
8	Optical Drive	SATA DVD + / - RW Drive
9	Hard Disk Drives	Min. 6x1.2TB SAS 10K 12Gbps 2.5in Hot-plug Drive; 8 x 2.5" Hot-Plug disk drives bay
10	RAID	RAID Controller 4 GB or more NV cache supporting RAID Level 0,1,5, 6, 10, 50,60
11	Video Memory	16MB Cache
12	Network cards	Dual port 10GbpsE Network adapter
13	PCI-e Expansion slot	To be mention by the bidder
15	Remote Management	Dedicated remote management controller with enterprise remote management features
16	Power supply	Dual, Hot-plug, Redundant Power Supply (1+1)
17	Cooling Fans	Hot plugs fans with full redundancy
18	Availability	Hot-plug hard drives, hot-plug redundant power
19	Operating system support	Microsoft® Windows Server® 2012; Microsoft Windows Server 2012 R2; Windows Server 2016, Windows Server 2019,Novell® SUSE® Linux Enterprise Server; Red Hat® Enterprise Linux; VMware® ESX®
20	System Management software (License)	The server system has agent-free capabilities of the embedded Remote Access Controller to simplify and automates server management tasks. Server management software tool for simplifies server setup, health monitoring, power and thermal control and for remote administration
21	IO & Ports	Video, USB 3.0, dedicated remote management port, Direct USB
22	Form Factor	2U Rack mountable with Rail kit including front side server bezel and accessories
23	Warranty & Support	Manufacturer provided five (5) years full warranty including spare parts replacement and (7x24) 4-hour onsite mission critical support.

**9. Financial Offer format:**

SI.	Server Brand & Model	Qty.	Unit Price (Tk.)	Total Price (Tk.) (warranty: 5 years)	Remarks
1		07 (Seven)			

**THE END**