

Date: April 30, 2023

Tender Notice

For supplying, installing & commissioning Laptop, Desktop PC, AIO PC, Network and Desktop Printers, Flatbed & MICR Scanner, Offline UPS, SSD, HDD, Portable HDD, RAM, Keyboard, Mouse, Monitor, **Juniper & Cisco Network Devices, Structured Cabling, CCTV, IP Phone for Meghna Bank Ltd.**

The Meghna Bank Ltd. is one of the leading fourth-generation commercial banks in Bangladesh committed to providing the best customer services to our valuable customers. As per Meghna Bank’s management decision, we are going to confirm the unit price of mentioned products from March 2023 to March 2024.

The Bank invites RFQ from qualified bidders to participate in the bidding process who has multiple years of experience in Telco & Banking, any financial organization, and OEM specialized partners to participate in the bidding process.

Please provide us with a financial quotation for the below-mentioned products.

TECHNICAL COMPLIANCE

Specification of Laptop Computer

SL.	Details Technical Specification	Tentative Qty.
1	Brand: Lenovo V14	100±
2	Processor: Core i3/Corei5, 11/12th Generation	
3	RAM: 4GB Original + ADATA 4GB DDR4 2666MHz Laptop RAM	
4	1 TB HDD + SSD ADATA Legend 700 256 GB SSD)	
5	OS: WIN 11 Licensed	
6	Warranty: Minimum 3 years	

Specification of Desktop Computer

SL	Details Technical Specification	Tentative Qty.
1	Brand: Dell /HP/Lenovo	10±
2	Processor: Core i3/Corei5, 11/12th Generation	
3	RAM: 8GB Minimum	
4	1 TB HDD + SSD (Must have SSD)	
5	OS: WIN 11 Licensed	
6	Warranty: Minimum 3 years	

Specification of AIO Computer

SL	Details Technical Specification	Tentative Qty.
1	Brand: Dell /HP/Lenovo	35±
2	Processor: Core i3/Corei5, 11/12th Generation	
3	RAM: 8GB Minimum	
4	1 TB HDD + SSD (Must have SSD)	
5	OS: WIN 11 Licensed	
6	Warranty: Minimum 3 years	

Specification of Network Printer (Black & White)

SL	Details Technical Specification	Tentative Qty.
1	Brand: Canon/HP/Epson	10±
2	Type: Laser Duplex Network Printer	
3	Resolution: 2400X600 dpi (Minimum)	
4	Speed: 33 ppm (Minimum)	
5	RAM: Please Mention	
6	Duplex printing: Yes	
7	Both sides of the paper: Automatic (Integrated)	
8	Supported Paper Sizes: A4/B5/A5/A6/LGL/LTR/EXEACTIVE and any other supported size	
9	Toner Price: must be mentioned	
10	Toner Page Yields: must be mentioned	
11	Warranty: One year or more	

Specification of Desktop Printer (Black & White)

SL	Details Technical Specification	Tentative Qty.
1	Brand: Canon/HP/Epson	10±
2	Type: Laser Printer	
3	Duplex printing: Yes (Not Manual Duplex)	
4	Speed: 18 or above ppm (Minimum)	
5	RAM: Please Mention	
6	Toner Price: must be mentioned	
7	Toner Page Yields: Must be mentioned	
8	Warranty: 1 year or more	

Specification of Flatbed scanner

SL	Details Technical Specification	Tentative Qty.
1	Brand: Canon/HP	10±
2	Paper Size: A4/LTR	
3	Resolution: 2400X4800 dpi (Minimum)	
4	Warranty: 1 year or more	

Specification of MICR scanner

SL	Details Technical Specification	Tentative Qty.
1	Brand: Canon/HP	10±
2	Scanning Side: Simplex/Duplex	
3	Scanning Speed: 120 CPM	
4	Resolution: 200,300 dpi (Minimum)	
5	Cartridge Support: 2 Years	
6	Warranty: 1 year or more	

Specification of 650 & 1200 VA Offline UPS

SL	Details Technical Specification	Tentative Qty.
1	Brand: Any	100±
2	Battery Backup: Please Mention	
3	Country of Origin: Please mention	
4	Warranty: One year or more (Including Battery)	

For supplying, installing & commissioning of Computer Accessories & Peripherals

SL.	Products	Quantity
1	Solid State Drive 240 GB (SATA) for Laptop & Desktop PC	On Demand
2	Solid State Drive 480 GB (SATA) for Laptop & Desktop PC	On Demand
3	Solid State Drive 1TB (SATA) for Laptop & Desktop PC	On Demand
4	Solid State Drive 120 GB (M.2, NV Me) for Laptop & Desktop PC	On Demand
5	Solid State Drive 240 GB (M.2, NV Me) for Laptop & Desktop PC	On Demand
6	Solid State Drive 1TB (M.2, NV Me) for Laptop & Desktop PC	On Demand
7	Regular HDD 1 TB for Desktop & AIO PC	On Demand
8	Portable HDD 2 TB for Multipurpose Needs (Brand: Transcend/WD)	On Demand

9	LED Monitor 22" (Brand: HP, Dell, Samsung)	On Demand
10	LED Monitor 19" (Brand: HP, Dell, Samsung)	On Demand
11	USB Keyboard (Brand: A4tech/Logitech)	On Demand
12	USB Mouse (Brand: A4tch/Logitech)	On Demand
13	Bluetooth Mouse (Brand: A4tch/Logitech)	On Demand
14	USB Mouse (Brand: A4tch/Logitech)	On Demand
15	Offline UPS Battery (600VA) Including installation	On Demand
16	RAM DDR3 4GB 1600 BUS (For Desktop PC)	On Demand
17	RAM DDR4 8GB 2400 BUS (For Desktop PC)	On Demand
18	RAM DDR3 4GB 1600 BUS (For Laptop PC)	On Demand
19	RAM DDR3 4GB 2400 BUS (For Laptop PC)	On Demand

CCTV Surveillance System

S/N	Product Name	VAT & TAX
1	Dahua NVR 32 Channel 8 SATA. Model: NVR5832-4KS2	7.5% VAT and TAX as per government policy
2	Dahua NVR 16 Channel 4 SATA. Model: NVR5416-4KS2	
3	Dahua NVR 04 Channel 2 SATA. Model: Please suggest an optimal model	
4	Dahua NVR Supported 2 MP Bullet Network Camera (Without Sound & HD Card)	
5	Dahua NVR Supported 2 MP Dome Network Camera (Without Sound & HD Card)	
6	6TB Surveillance HDD (WD/Seagate)	
7	4TB Surveillance HDD (WD/Seagate)	
8	3 TB Surveillance HDD (WD/Seagate)	
9	2 TB Surveillance HDD (WD/Seagate)	
10	16 port PoE Switch	
11	Cat6 Cable per meter	
12	1200VA Offline UPS	
13	RJ45 Connector	
14	PVC Pipe per meter	
15	21.5" Monitor	
16	Flexible Pipe per meter	
17	Related Accessories	
18	Installation & Commissioning Charge Inside Dhaka (Per Camera)	10% VAT and TAX as per government policy
19	Installation & Commissioning Charge Outside Dhaka (Per Camera)	
20	After sales service charge inside Dhaka	
21	After sales service charge Outside Dhaka	
22	CCTV Camera Relocation Charge inside Dhaka (Per Camera)	
23	CCTV Camera Relocation Charge outside Dhaka (Per Camera)	

Online UPS

S/N	Product Name	VAT & TAX
1	3 KVA UPS with 8 units 12v 40amp Batteries	7.5% VAT and TAX as per government policy
2	1 KVA UPS with 3 units 12v 40amp Batteries	
3	1200 VA Offline UPS	
4	12v 40amp Batteries	
5	Battery Box for 12v 40amp 3 units Batteries	
6	Battery Box for 12v 40amp 8 units Batteries	
7	Battery Charger 1 KVA UPS	
8	Battery Charger 3 KVA UPS	
9	Series Cable	
10	Old Battery Buy Back (7.5 AH)	N/A
11	Old Battery Buy Back (12 AH)	
12	Old Battery Buy Back (18 AH)	
13	Old Battery Buy Back (26 AH)	
14	Old Battery Buy Back (40 AH)	
15	Installation & Commissioning Charge Inside Dhaka	10% VAT and TAX as per government policy
16	Installation & Commissioning Charge Outside Dhaka	
17	Service Charge inside Dhaka	
18	Service Charge Outside Dhaka	

Juniper Network Device

S/N	Product Name	Tentative Qty.	VAT & TAX	Remarks
1	SRX300-SYS-JB	10	7.5% VAT and TAX as per government policy	3 years OEM Product Warranty and Support Services.
2	SRX320-SYS-JB	10		
3	EX2300-24T	10		
4	EX2300-48T	10		

Cisco Network Device

S/N	Product Name	Tentative Qty.	VAT & TAX	Remarks
1	CBS350-24P-4G-EU	10	7.5% VAT and TAX as per government policy	1/3 years OEM Product Warranty and Support Services.
2	SG350-28P-K9	10		

Huawei Network Device

S/N	Product Name	Model	Tentative Qty.	VAT & TAX	Remarks
1	8 port router	Please suggest	10	7.5% VAT and TAX as per government policy	1/3 years OEM Product Warranty and Support Services.
2	8 Port Firewall	Please suggest	10		
3	24 Port PoE Switch	Please suggest	10		
4	48 Port PoE Switch	Please suggest	10		

Structured Cabling

S/N	Product Name	VAT & TAX
1	UTP Cable full box	7.5% VAT and TAX as per government policy
2	RJ45 Connector	
3	Face Plate	
4	Modular Jack	
5	Patch Cord 1M	
6	Patch Cord 2M	
7	Wall mount Rack 18U	
8	Wall mount Rack 22U	
9	Floor Stand Rack 15 U	
10	Floor Stand Rack 32 U	
11	Patch Panel 24 Port	
12	Patch Panel Frame	
13	Cable Manager	
14	PVC Pipe per Ft	
15	Flexible Pipe per Ft	
16	MK Box	
17	Related Accessories Per Node	
18	New Node Installation Charge- Per Node	
19	Service Charge Inside Dhaka	
20	Service Charge Outside Dhaka	

IP Phone

S/N	Brand	LAN	Display and Speaker	VAT & TAX
1	Fanvil X3sp	PoE	Yes	7.5% VAT and TAX as per government policy
2	Fanvil X1sp			
3	Grand Stream GXP1780 or equivalent another brand			
4	Grand Stream GXP2160 or equivalent another brand			

Terms & Conditions:

1. Delivery & Installation:
 - a. The supplier will deliver & install the products to the Bank's selected location as and when required. No additional cost will be paid by the bank for transportation.
 - b. In case of supplying inferior quality/defective goods; any change imposed by Meghna Bank must be entertained.
2. Warranty: During the warranty period, the vendor shall repair any kind of defects including the replacement of any parts at his own cost or replace the equipment, if necessary.

3. Support Level: The Supplier shall provide an immediate response either by phone, e-mail or in person to any of the Purchaser's queries related to support and service.
4. Validity of the Rate: The quoted rate and other terms and conditions should cover for at least a period of 01(One) year from the submission date of RFQ.

6. Please provide below mentioned Information with the quotation:

- a. **Warranty period.**
- b. **Product availability.**
- c. **Resource Strength (Number of Service Engineers).**
- d. **Numbers of years of experience with the offered products.**
- e. **Please mention whether your company is a product Distributor/ Reseller/ Service Partner. Please provide Certification/ Documentation about your company's Distributorship/ Reseller ship/ Service Partnership.**
- f. **Client list information (Banks and NBFIs will be given priority).**
- g. **Previous client's work order.**

7. Please provide your Customer List as per the below table:

Criteria	Company Details
List of Customers you served (Bank/Corporate/etc.)	e.g. XYZ Bank, ABC Office, etc.
Total Number of Customers Served	e.g. 20
Total No. Equipment Supplied	e.g. 1000+

8. Price should be inclusive of VAT and TAX as per government rules.

If you are interested, **in the first phase you are requested to send us an email** along with your price quotation at the below-mentioned Address:

it.procurement@meghnabank.com.bd

For any kind of Technical Clarification, Please Call:

1. **Mr. Quazi Shah Newaz Rahman, Cell: +8801958286851**
2. **Mr. Md. Imran Hossain, Cell: +8801515628345**
3. **Mr. Md. Azizul Islam, Cell: +880745991120**
4. **Mr. G.M. Tariquzzaman, Cell: +8801675108501**

RFP Submission **Dead Line: by 5:00 PM (Bangladesh Standard Time), **03rd May, 2023****

Please note, if you are selected for the first Phase then your final RFP must be submitted in an envelope. The envelopes should be sealed & signed.

Manipulation or any kind of unusual approach or failure to submit the proposal/offer within the stipulated time frame will be treated as "Disqualification" to attend the bidding.

N.B. Meghna Bank Ltd. (publisher) has the right to change any terms and conditions mentioned above.