



Head Office, Suvastu Imam Square (L-6)  
65 Gulshan Avenue (Gulshan-1), Dhaka

Ref : MGBL/HO/BO/INSURANCE/2023

Date : September 25, 2023

**Tender Notice for Insurance of Fixed Assets of Meghna Bank Ltd.**

Sealed quotations are hereby invited from the bona fide Insurance Companies for Meghna Bank Ltd. as detailed below:

- 1) Tender Notice Ref. No. and Date : MGBL/HO/BO/Insurance/2023; 25/09/2023
- 2) Purpose of tender : Insurance of Fixed Assets
- 3) Eligibility for the tender : At least 5 years work experience in Insurance Company at different Banks.
- 4) Risk coverage of Fixed Assets : Fire &/or Lighting, Riot and Strike Damage, Electric Clause B, etc.
- 5) Address of the office submission of the tender bid : General Services Department, Head Office Dhaka (in the designated tender box placed in the reception)
- 6) Last date of submission of the tender bid : Date: 05/10/2023 ; Time : 16:00 Hours
- 7) Opening date and time of tender bids : Date: 08/10/2023 ; Time : 10:00 Hours
- 8) Details of works & specifications : **As attached [Annexure A]**
- 9) Name of Division/Department inviting tender : Business Operations Department, Head Office, Dhaka
- 10) Papers/certificates to be enclosed with proposal :
  - a. Photocopy of Trade License
  - b. Attested photocopy of proof of ownership of the tender.
  - c. Attested photocopy of TIN certificate
  - d. Attested photocopy of VAT certificate.
  - e. Performance certificate.
  - f. Six months' Bank statement

11) Special instructions

- : a. Tender bids shall remain valid till 45 (Forty Five) days from the date of opening
- b. If any holiday falls on the date of opening tender bids, then all bids shall be opened on the following working day
- c. Tender bids shall be declared ineligible if all papers/documents called for in serial No. 10 are not enclosed.
- d. Besides all above noted conditions all other terms and conditions Mentioned in the tender schedule shall also apply

12) The Bank reserves the right to accept or reject any or all the tender or any part thereof without assigning any reason whatsoever and reserves the right to further negotiate with any of the bidders. The Bank Authority also reserves the right to modify the design, increase or decrease quantity or works, change color, quality, brand etc.

Head of FAD

## HEAD OFFICE

SL	Name of Branch	Address	Machines & Equipments	Furniture & Fixture	Computer	Office Tools & Accessories	Total
1	Head Office	SUVASTU IMAM SQUARE (LEVEL-3 & 6), 65 GULSHAN AVENUE (GULSHAN-1), DHAKA ; AND NOOR HOLDINGS, 33 GULSHAN SOUTH AVENUE, GULSHAN-1, DHAKA.	18,538,988	56,015,342	15,507,701	643,137	90,705,168
<b>Grand Total</b>			<b>18,538,988</b>	<b>56,015,342</b>	<b>15,507,701</b>	<b>643,137</b>	<b>90,705,168</b>

## All Branches

SL	Name of Branch	Branch Address	Address of attached ATM Booth	Machines & Equipments	Furniture & Fixture	Computer	Office Tools & Accessories	Total
1	PRINCIPAL	SUVASTU IMAM SQUARE (GROUND FLOOR), HOLDING NO: 65, GULSHAN AVENUE, WARD: 19, THANA: GULSHAN, DHAKA NORTH CITY CORPORATION, DHAKA	SUVASTU IMAM SQUARE (GROUND FLOOR), 65-GULSHAN AVENUE, GULSHAN-I, DHAKA	69,585	2,178,695	100,634	98,098	2,447,012
2	CHAWKBAZAR	HAZI MATIUR RAHMAN BHABAN, HOLDING NO: 189, WATER WORKS ROAD, WARD NO: 19, DHAKA SOUTH CITY CORPORATION, THANA: CHAWKBAZAR, DHAKA	HAZI MATIUR RAHMAN BHABAN (GROUND FLOOR), 189, WATER WORKS ROAD, LALBAGH, CHAWKBAZAR, DHAKA	133,823	303,647	34,879	51,593	523,942
3	MOTIJHEEL	JIBON BIMA BHABAN, HOLDING NO: 10, DILKUSHA, WARD NO: 09, DHAKA SOUTH CITY COPORATION, THANA: MOTIJHEEL, DHAKA	JIBON BIMA BHABAN (FRONT BLOCK, GROUND FLOOR) 10 DILKUSHA C.A DHAKA-1000	166,064	4,030,671	137,710	38,712	4,373,157

4	DEPZ	SWAPNIL TOWER, DAAG NO: SABEK-565 & HAL-80, KHATIAN NO: SA-47 & 57, RS- 114 & 120, MOUZA: BIPAIL, UNION: DHAMSONA, THANA: ASHULIA, DHAKA		54,720	290,982	110,886	39,168	495,756
5	BORMI BAZAR	PAL MARKET, DAAG NO: 246, KHATIAN NO: C.S-81, MOUZA: PATHANTEK, UNION: BORMI, THANA: SREEPUR, GAZIPUR		49,838	357,077	34,875	12,875	454,665
6	NARAYANG ONJ	HAZI HASHEM TRADE CENTER, HOLDING NO: 55/A, S.M. MALEH ROAD, WARD: 15, NARAYANGONJ CITY CORPORATION, THANA: NARAYANGANJ, NARAYANGANJ	"HAZI HASHEM TRADE CENTER" (GROUND FLOOR), 55/A, S.M. MALEH ROAD, TANBAZAR, NARAYANGO NJ	102,193	1,271,710	103,289	40,808	1,518,000
7	GAZIPUR CHOWRAST A	CHANDONA PLAZA, HOLDING NO: 48, DHAKA ROAD, WARD: 17, GAZIPUR CITY CORPORATION, THANA: JOYDEBPUR, GAZIPUR	CHOWDHURY & CHOWDHURY CITY TOWER,CHO WDHURY BARI,VOGRA, GAZIPUR SADAR	76,190	850,680	64,778	36,938	1,028,586
8	DHANMOND I	HOLDING NO: 48/8, ROAD: 9/A, VASHA SHAINIK TOWAHA SARAK, WARD NO: 15, DHAKA SOUTH CITY CORPORATION, THANA: DHANMODI, DHAKA	NASRIN GARMENTS LTD., AZIM TOWER, 217/1, BERIBADH, MOHAMMADP UR, DHAKA	101,042	1,224,390	18,756	46,734	1,390,922
9	UTTARA	HIRA BHABAN (GROUND & 1ST FLOOR), HOLDING NO: 61/A, ROAD: 07, WARD NO: 01, DHAKA NORTH CITY CORPORATION, THANA: UTTARA WEST, DHAKA	HEERA BHABAN(GRO UND FLOOR),HOUS E - 61/A,ROAD 07, SECTOR - 04,UTTARA,D HAKA-1229	1,611,061	1,119,430	391,647	325,786	3,447,924

10	ZIRABO	JALIL COMPLEX, DAAG NO: 119, KHATIAN NO: 57, MOUZA: ZIRABO, UNION: YEARPUR, THANA: ASHULIA, DHAKA	JALIL COMPLEX, VILL: ZIRABO, UNION: YEARPUR, THANA: ASHULIA, DIST: DHAKA.	225,904	864,105	57,291	4	1,147,304
11	FI & ADC	NOOR HOLDINGS, 33, GULSHAN SOUTH AVENUE (LEVEL-3), GULSHAN-1, DHAKA		144,742	1,641,864	511,748	1	2,298,355
12	SONARGAON ROAD	ANCHOR TOWER (GROUND FLOOR & MEZZANINE FLOOR), HOLDING NO: 108, SONARGAON ROAD (OLD), BIR UTTAM C. R. DUTTA SARA (NEW), WARD NO: 16, DHAKA SOUTH CITY CORPORATION, THANA: KALABAGAN, DHAKA		421,072	4,926,123	256,667	162,946	5,766,808
13	KALAMPUR	JAHANARA SUPER MARKET, DAAG NO: 2041 & 2042, KHATIAN NO: SA- 239, MOUZA: VALUM, UNION: SANORA, THANA: DHAMRAI, DHAKA		49,754	228,613	12	4,594	282,973
14	MIRPUR	ISLAM PLAZA, HOLDING NO: 07, ROAD: 3, HARUN MOLLAH ROAD, WARD NO: 06, THANA: PALLABI, DHAKA NORTH CITY CORPORATION, DHAKA	"ISLAM PLAZA", PLOT - 7, HARUN MOLLAH ROAD-3, SECTION -7 PALLABI, DHAKA.	139,713	1,531,425	96,415	5	1,767,558
15	MADHABDI	HAJI SIRAJ TOWER, HOLDING NO: 193, COLLEGE ROAD, WARD NO: 2, POURASHAVA: MADHABDI, THANA: NARSINGDI SADAR, NARSINGDI		51,367	886,615	31,586	5	969,573

16	RAMPAL	SUFIA PLAZA, DAAG NO: 265,267, 268, 269, 270, 271, KHATIAN NO: 515 & 592, MOUZA: 30 NO KHANKA, UNION: RAMPAL, THANA: MUNSHIGONJ SADAR, MUNSHIGONJ		166,667	846,384	13,886	10,517	1,037,454
17	AGENT BANKING	NOOR HOLDINGS, 33, GULSHAN SOUTH AVENUE (LEVEL-3), GULSHAN-1, DHAKA		20,234	436,082	740,644		1,196,960
18	BANANI	AUTOGRAPH (2ND FLOOR), HOLDING NO: 67 & 68, KAMAL ATATURK AVENUE, WARD NO: 19, DHAKA NORTH CITY CORPORATION, THANA: BANANI, DHAKA-1213		433,436	9,469,291	1,130,155	457,963	11,490,845
19	MGBL-MFS	SUVASTU IMAM SQUARE (LEVEL-6 ), 65 GULSHAN AVENUE (GULSHAN-1), DHAKA ; AND NOOR HOLDINGS, 33 GULSHAN SOUTH AVENUE, GULSHAN-1, DHAKA.		23,865	-	709,990	-	733,855
20	PAGLA	ZAKIR SUPER MARKET (1ST FLOOR), DAAG NO-R.S. NO- 91, KHATIAN NO: R.S.-43, DELPARA ROAD, MOUZA: DHOPATITA, UNION: KUTUBPUR, THANA: FATULLAH, NARAYANGANJ		811,771	2,067,999	528,438	334,736	3,742,944
21	AGANAGAR	AGANAGAR TOWER (1ST FLOOR), HOLDING NO: 953, LOBASADUR ROAD, MOUJA: ZINZIRA, WARD NO: 01, UNION: AGANAGAR, SOUTH KERANIGANJ, DHAKA		990,279	3,141,575	323,782	255,443	4,711,079
21	<b>Sub Total for Dhaka</b>			<b>5,843,320</b>	<b>37,667,356</b>	<b>5,398,068</b>	<b>1,916,926</b>	<b>50,825,670</b>

1	BANDURA	SD SHOPPING COMPLEX, DAAG NO: R.S-933, KHATIAN: R.S-425, MOUZA: PURATON BANDURA, UNION: BANDURA, THANA: NAWABGONJ, DHAKA		74,684	509,614	68,726	1,707	654,731
2	SATHIBARI	SUVASH PALACE (1ST FLOOR), HOLDING NO: 495, SHATHIBARI BAZAR, UNION: 14 NO DURGAPUR, THANA: MITHAPUKUR, RANGPUR	HIGHWAY SHOPPING CENTER (GROUND & 1ST FLOOR), SATHIBARI BAZAR, MITHAPUKUR, RANGPUR.	590,057	2,733,290	134,176	63,810	3,521,333
3	AGRABAD	AZIZ COURT (GROUND & 1ST FLOOR), PLOT NO: 88, 89 & 90, COMMERCE COLLEGE ROAD, WARD NO: 28, CHATTOGRAM CITY CORPORATION, THANA: DOUBLE MOORING, CHATTOGRAM		1,837,800	1,179,322	732,708	237,014	3,986,844
4	MADAMBIBI RHAT	M.A. TRADE CENTER, DAAG NO: B.S-886, KHATIAN NO: B.S-64, MOUZA: KHADIM PARA, UNION: VHATIARY, THANA: SITAKUNDA, CHATTOGRAM		20,887	581,087	68,118	3	670,095
5	HATIKUMRUL	JANATA COMPLEX (1ST FLOOR), DAAG NO: R.S-1948, 1953, KHATIAN NO: R.S-197, 548, MOUZA: CORIYA, UNION: HATIKUMRUL, THANA: SALANGA, SIRAJGONJ	JANATA COMPLEX (1ST FLOOR), NATORE ROAD, HATIKUMRUL, SALONGA, SIRAJGONJ	1,221,021	564,528	24,935	3	1,810,487
6	CHOYANI BAZAR	ABUL KASHEM PLAZA, DAAG NO: 387, KHATIAN NO: 511, MOUZA: LAKSHMIPUR, UNION: CHOYANI, THANA: BEGUMGONJ, NOAKHALI		280,015	1,710,374	107,952	4	2,098,345

7	JUBILEE ROAD	HAQUE TOWER, HOLDING NO: 923/A/1103 (NEW), JUBILEE ROAD, WARD NO: 22, CHATTOGRAM CITY CORPORATION, THANA: KOTWALI, CHATTOGRAM		30,016	757,466	19	13,753	801,254
8	MUNSHIRHAT	AMIR HOSSAIN DEALER MARKET, VILL/AREA: MUNSHIRHAT BAZAR, DAAG & KHATIAN NO: BANGLADESH JARIP-382, MOUZA: MESHTOLI, UNION: 8 NO MUNSHIRHAT, THANA: CHAUDDAGRAM, COMILLA		21,538	680,052	14	77,335	778,939
9	FENI	KAMAL & RAFIQ PLAZA, HOLDING NO: 327, S S K ROAD, WARD NO: 10, POURASHAVA: FENI, THANA: SADAR, FENI		33,668	2,031,268	55,712	25,678	2,146,326
10	ZAMINDERHAT	OMAN MARKET, DAAG NO: SABEK-483, HAL-590, KHATIAN NO: 918, MOUZA: SABEK-327 NO & HAL-314 NO LATIFPUR, UNION: 13 NO RASULPUR, PO: ZAMINDERHAT, THANA: BEGUMGONJ, NOAKHALI		86,041	617,883	15	29,716	733,655
11	BOGURA	JAMIL BUILDING, HOLDING NO: 51 & 52 (OLD), 67 & 68 (NEW), WARD NO: 5, POURASHAVA: BOGURA, THANA: BOGURA SADAR, BOGRA	JAMIL BUILDING (1ST & 2ND FLOOR), 51 & 52, BOROGOLA, BOGURA-5800	124,397	672,481	43,241	33,751	873,870
12	SOUTH SURMA	NIAMAH TOWER, CHONDIPUL POINT, DAAG NO: 2287, KHATIAN NO: 1708, MOUZA: BOLDI, UNION: 3 NO TETLI, THANA: DAKHIN SURMA, SYLHET		29,604	459,631	24,937	166,463	680,635



13	LALDIGHIR PAR	BAKHT CENTER, HOLDING NO: 2837- 00, WARD NO: 14, THANA: KOTWALI, SYLHET CITY CORPORATION, SYLHET	BAKHT CENTER (1ST FL.), LALDIGHIR PAR, SYLHET- 3100.	135,088	847,719	11,159	14,741	1,008,707
14	TAKER HAT	SHAHABUDDIN MOLLA COMPLEX, DAAG NO: 277, 278, 279, 280, 407 & 437, KHATIAN NO: 132 & 829, MOUZA: 51 NO SHORMONGOL, UNION: RAJOIR POURASHAVA (SREENI-GA), THANA: RAJOIR, MADARIPUR		25,287	631,687	8,500	175,011	840,485
15	PATHERHA T	NOAPARA SCHOOL MARKET, DAAG NO: R.S-4753, B.S-7609, KHATIAN NO: R.S- 6420, B.S-3284, MOUZA: NOAPARA, UNION: 13 NO NOAPARA, THANA: RAOZAN, CHATTOGRAM		1,752	703,810	8,249	14,481	728,292
16	RANGPUR	KHAN BAHADUR ABDUR ROUF PLAZA, HOLDING NO: 01, ROAD: 01, STATION ROAD, WARD NO: 24, THANA: RANGPUR SADAR, RANGPUR CITY CORPORATION, RANGPUR	KHAN BAHADUR ABDUR ROUF PLAZA, HOUSE - 01, ROAD - 01, STATION ROAD, RANGPUR.	38,303	826,425	15,500	23,316	903,544
17	KHULNA	HOLDING NO: 19, KDA AVENUE, WARD NO: 20, THANA: SONADANGA, KHULNA CITY CORPORATION, KHULNA	19, KDA AVENUE, TETULTOLAR MOR, SHEIKHPARA, KHULNA.	72,961	919,048	87,247	6,729	1,085,985

18	BARISAL	HOLDING NO: 116 (OLD) & 559 (NEW), ROAD: SADAR ROAD (OLD), BIR SHRESTHA CAPTAIN MOHIUDDIN JAHANGIR SARA (NEW), WARD NO: 17, THANA: BARISHAL SADAR, BARISHAL CITY CORPORATION, BARISHAL	"BARISAL ISLAMIA URBAN SHOMOBAYA SAMITY LTD BUILDING", 116, SADAR ROAD, BARISAL.	103,844	1,153,950	65,102	5,165	1,328,061
19	CHEHELGAZI	HAJEE MOHAMMAD DANESH SCIENCE AND TECHNOLOGY UNIVERSITY, ACADEMY BUILDING-2, MOUZA: SUBRA & CORNAI, UNION: CHEHELGAZI, THANA: DINAJPUR SADAR, DINAJPUR	HAJEE DANESH SCIENCE AND TECHNOLOGY UNIVERSITY (HSTU), MOUZA: SUBRA, UNION: 1 CHEHELGAZI UNION, , THANA: SADAR, DINAJPUR	5,011	712,733	14	1,873	719,631
20	AMAN BAZAR	SANOWARA CONVENTION HALL, DAAG NO: 19012, 19013, KHATIAN NO: 4103, MOUZA & UNION: CHICKONDONDI, THANA: HATHAZARI, CHATTOGRAM		44,318	688,324	36,478	3	769,123
21	RAJSHAHI	PRINCE TOWER, HOLDING NO: 25, WARD NO: 12, THANA: BOALIA, RAJSHAHI CITY CORPORATION, RAJSHAHI		27,656	1,008,641	75,947	5,165	1,117,409
22	ANANDA BAZAR	DAAG NO: SABEK-896 & HAL-684, KHATIAN NO: 291, MOUZA: RAMDASPUR, UNION: 12 NO FARAJIKANDI, THANA: MATLAB UTTAR, CHANDPUR		24,117	750,686	16,257	10,850	801,910

23	KISHORGO NJ	AMZAD BHUIYAN PLAZA, HOLDING NO: 370, WARD NO: 06, POURASHAVA: KISHOREGONJ, THANA: KISHOREGONJ, KISHOREGONJ		24,079	1,053,997	15	9,992	1,088,083
24	RAMPUR BAZAR	GAWSIA TOWER, DAAG NO: 408/425, KHATIAN NO: 680, MOUZA: RAMPUR, UNION: KALCHO SOUTH, UPAZILA: HAJIGONJ, CHANDPUR		58,014	854,684	14	4	912,716
25	SENBAGH	AMIR ALI MARKET, HOLDING NO: 242 & 243, WARD: 03, MOUZA: ARJUNTOLA, POURASHAVA: SENBAGH, UPAZILA: SENBAGH, NOAKHALI		16,556	872,535	31,913	4	921,008
26	ANOWARA	ANU MIYA MARKET, DAAG NO: BS 1528, KHATIAN NO: BS 924, MOUZA: BONDOR, UNION- BOIRAG, UPAZILLA- ANOWARA, CHATTOGRAM		10,232	1,242,274	39,336	10,851	1,302,693
27	PANGSHA	MAYA SUPER MARKET, DAAG NO: 311/407, KHATIAN NO: 143, MOUZA: NARAYANPUR, WARD NO: 04, POURASHAVA: PANGSHA, UPAZILA: PANGSHA, RAJBARI		24,707	981,491	14	12,875	1,019,087
28	COMILLA	RAZZAK MANSION COMPLEX, HOLDING NO: 63, NAZRUL AVENUE, WARD NO: 10, THANA: CUMILLA SADAR, CUMILLA CITY CORPORATION, CUMILLA		30,168	1,155,301	31,492	4	1,216,965
29	KUSHTIA	HOLDING NO: 72, N.S. ROAD, WARD NO: 03, POURASHAVA: KUSHTIA, THANA: KUSHTIA SADAR, KUSHTIA		4,204	1,333,114	14	11,549	1,348,881

30	NALCHITY	J.R. COMPLEX, HOLDING NO: 11, STATION ROAD, WARD NO: 05, POURASHAVA & UPOZILA: NALCHITY, JHALAKATHI		107	1,175,696	14	4	1,175,821
31	JESSORE	HOLDING NO: 20, R.N. ROAD, WARD NO: 08, POURASHAVA: JESSORE, THANA: KOTWALI, JESSORE		47,861	1,411,752	60,228	11,336	1,531,177
32	JOYPURHAT	TAZIM PLAZA, HOLDING NO: 72 (NEW), 84(OLD), BLOCK: A, SADAR ROAD, WARD NO: 08, POURASHAVA: JOYPURHAT, UPAZILA: JOYPURHAT SADAR, JOYPURHAT		38,332	1,136,390	51,684	4	1,226,410
33	BARISAL SUB BRANCH	HOLDING NO: 114 & 774, BAND ROAD, WARD NO: 11, BARISHAL CITY CORPORATIONS, THANA: BARISHAL SODOR, DISTRICT: BARISHAL	BARISHAL SHER-E- BANGLA MEDICAL COLLEGE SUB BRANCH,HOL DING NO: 114 & 774, BAND ROAD, WARD NO: 11, BARISHAL CITY CORPORATIO NS, BARISHAL	571,901	1,830,014	533,388	363,243	3,298,546
34	KHULSHI	TRIANGLE TOWER (1ST FLOOR), HOLDING NO: 10, ZAKIR HOSSEN ROAD, WARD NO: 13, CHITTAGONG CITY CORPORATION, KHULSHI, CHATTOGRAM		854,126	237,360	324,444	262,397	1,678,327
34	<b>Sub Total for Out Side Dhaka</b>			<b>6,508,352</b>	<b>34,024,623</b>	<b>2,657,562</b>	<b>1,588,834</b>	<b>44,779,371</b>
55	<b>Grand Total of Branches</b>			<b>12,351,672</b>	<b>71,691,979</b>	<b>8,055,630</b>	<b>3,505,760</b>	<b>95,605,041</b>